

**RULES OF CONDUCT  
ANNUAL GENERAL MEETING (“AGM”)  
PT. INTILAND DEVELOPMENT Tbk (“Company”)**

In according to:

1. Financial Services Authority (OJK) Circular Letter No. S-92/D.04/2020 dated March 18, 2020 on the Relaxation on the Report Obligation and the Implementation of General Meeting of Shareholders.
2. Minister of Health of the Republic of Indonesia Decree Number HK.01.07/MENKES/328/2020 on Guidelines for Covid-19 Prevention and Control at Workplaces and Industries in Supporting Business Sustainability Amid the Pandemic.
3. Head of the National Disaster Mitigation Agency Decree Number 13A of 2020 on the Extension of Status of the Certain Disaster Emergency Conditions Due to the Coronavirus Pandemic in Indonesia.
4. Head of State Police of the Republic of Indonesia Maklumat No. MAK/2/III/2020 about Compliance With The Government Policy In Handling The Spread of Corona Virus (COVID-19).
5. Financial Services Authority (OJK) Regulation Number 16/POJK.04/2020 about Implementation of Electronic General Meeting of Shareholders for Public Companies.

Deciding the Rules of Conduct of the Company’s Annual General Meeting, as follows:

1. The AGM (“Meeting”) will be held in Indonesian Language.
2. All materials to be discussed in the Meeting, Power of Attorney, question form, and Health Declaration are available at the Company’s website [www.intiland.com](http://www.intiland.com).
3. According to those regulation above, The Company strongly suggest to Shareholders to grant Power of Attorney (POA) to independent party appointed by the Company to represent the Shareholders in attendance and vote at the Meeting through eASY.KSEI facility, using the link <https://akses.ksei.co.id>. or Shareholders can also authorize by downloading the Power of Attorney on the Company’s website ([www.intiland.com](http://www.intiland.com))
4. Power of Attorney to attend the Meeting, question form and voting sheet submitted to the Company at the latest on July 14,2020 by email to [bae@ediindonesia.co.id](mailto:bae@ediindonesia.co.id) and [corsec@intiland.com](mailto:corsec@intiland.com) and the original document sent by courier or registered letter to PT Intiland Development Tbk, at Intiland Tower, 21th Floor, Jl. Jend Sudirman Kav. 32 – Central Jakarta, Up. Mr. Agung Apri (Corporate Legal).
5. Shareholders who will be attending the Meeting, will be implemented by health protocol to prevent Covid-19 according to those regulations above, such as:
  - a. Shareholders have to bring Health Declaration that has been filled and signed.
  - b. Shareholders or proxies whose identified coming and/or transiting domestic and/or abroad within the last 14 (fourteen) days prior to the Meeting, are not allowed to attend the Meeting.
  - c. Body temperature check will be applied to Shareholders or proxies who attend the Meeting, and if the body temperature is over 37, 5° C Shareholders or proxies will not allowed to enter the Meeting room and suggested to get medical check at the nearest health facility.
  - d. If there are things that not fulfilled in body temperature check or health declaration, Shareholders or proxies can grant the Power of Attorney to attend the Meeting, question form and voting sheet to Securities Administration Bureau.
  - e. Shareholders or proxies whose declared safe to attend the Meeting, are still strongly suggested to grant the Power of Attorney to attend the Meeting, question form and voting sheet to Securities Administration Bureau in order to comply with spreading prevention of the Covid-19 Virus protocol.
  - f. in order to physical distancing, the Company will provide a room for Shareholders or proxies which equipped with video conference facility, to negate physical contact between Shareholders or proxies, member of the Board of Directors, member of the Board of Commissioners, Meeting’s Officers, and anyone who attend at the Meeting.
  - g. Question form and voting sheet for Shareholders or proxies who attend the Meeting can be submitted to the Meeting’s Officers, then submitted to the Notary to verificate the shares or vote they represent. Notary will give the question form to read out by Chairman of the Meeting.
  - h. Chairman of The Meeting can allowed the member of the Board of Directors and/or the member of the Board of Commissioners and/or competent party to give answer or response for each question.

- i. Chairman of The Meeting has the right to not answering or not giving response to questions which are not in accordance with the Meeting's agenda.
  - j. During the Meeting, Shareholders or proxies are not allowed to in and out the Meeting room.
  - k. All meeting participants asked to deactivate mobile phones.
6. Descisions are made through vote counts that have been submitted by Shareholders through eASY.KSEI and votes given through authorization to independent parties appointed by the Company and by vote counts form Shareholders who attend the Meeting.
  7. In order to health reason, the Company will not provide foods and/or drinks, printed Annual Report, as well as souvenir for Shareholders or proxies who attend the Meeting.
  8. This Rules of Conduct is valid form the Meeting opened until the Meeting closed by Chairman of The Meeting.

Jakarta, June 23, 2020  
Board of Directors